

Graphic Design

Photoshop CS version

1. Exploring the Photoshop Environment

- a) Explore the Photoshop interface
- b) Customize the Workspace
- c) Explore the Navigation Tools

2. Working with Image Areas

- a) Select Image Areas
- b) Save a Selection
- c) Modify a Selection

3. Setting Color Space

- a) Calibrate and Profile your Monitor
- b) Set a Working Color Space in Photoshop
- c) Convert Image from one Color Space to Another
- d) Manage Printing and Color

4. Enhancing Image

- a) Print Strokes on an Image
- b) Apply Filter Effects
- c) Convert an Image to Black and White
- d) Blend Layers
- e) Merge Layers and Flatten Image
- f) Convert Color Images to Grayscale

5. Working with Layers

- a) Create Layers
- b) Create Type Layers
- c) Transform Layers
- d) Alter Ttype Properties
- e) Apply Layer Styles
- f) Undo Previous Steps
- g) Arrange and Group Layers

6. Saving Images for Web and Print

- a) Save Images for Use in Print Application

- b) Save Images for the Web
- c) Save Images as PDF

7. Managing Assets with Adobe@ Bridge

- a) Explore Adobe Bridge
- b) Work with Adobe Bridge
- c) Work with Stacks and Filters in Adobe Bridge
- d) Apply Metadata and Keywords to Files
- e) Preparing Web Images
- f) Change Measurement Units
- g) Reduce File Size

8. Creating Web Page Layouts

- a) Simulate a Web Page
- b) Create Web Page Background
- c) Draw Editable Vector Shapes
- d) Create Effects
- e) Export a Web Page

9. Enhancing Photographs

- a) Retouch Photographs Using Photoshop Tools
- b) Create Patterns
- c) Create Swatches and Gradients
- d) Create a Custom Brush
- e) Create Custom Patterns

10. Creating Special Effects

- a) Preview Text Effects Using Layer Comps
- b) Warp an Image

11. Automating Tasks

- a) Create an Action
- b) Manage Action

12. Adjusting RGB Color

- a) Meet Color Correction Objective
- b) Locate Highlights Shadows and Neutral Areas

- c) Make Automatic Color and Contrast Adjustment
- d) Make Basic Curve Adjustment

13. Sharpening Images

- a) Apply Un-sharp Images
- b) Sharpen an Image

(COREL DRAW Version 9 and onward)

BASICS:

1. Exploring the Corel DRAW Interface
2. Setup Drawing Page
3. Corel DRAW Basic
4. Manage Workspaces
5. Customizing the Command Bar
6. Saving and Printing Drawing

Shapes and Lines:

1. Basic Shapes
2. Working With Paths
3. Modify Paths
4. Adding Text to Objects

Colors

1. Fills and Outline
2. Custom File
3. Custom Strokes
4. Drop Shadows
5. Modify Outline
6. Transform Objects

Working with Text

1. Format Artistic Text
2. Fit Text to a Path
3. Create Paragraph Text
4. Wrap Paragraph Text

5. Modify OCT Text
6. Importing Image Text
7. Insert Special Characters
8. Text Effects

Working with Objects

1. Modify Objects
2. Add Graphics
3. Add Clipart
4. Spray Objects

Styles, Templates Symbols

1. Working with text Styles
2. Working with Templates
3. Create Symbols

Layers

1. New Layers
2. Manipulate Layer

Bitmaps

1. Import and Adjust Bitmaps
2. Trace Bitmaps

Advanced Printing Options

Edit a Print Style

1. Merge Text with Drawing

In Page Course Outline

1. Toggle English / Urdu
2. Tools
3. Ribbon
4. Status Bar
5. Rulers
6. Document Area
7. Scroll Bars

- 8. Cursors**
- 9. Text Box**
- 10. Title Text Box**
- 11. Picture Box**
- 12. Graphic Box**
- 13. Line**
- 14. Guides**
- 15. Text Chain**
- 16. Master Page**
- 17. Entering Text**
- 18. Character Attributes**
- 19. Paragraph Attributes**
- 20. Hyphenation**
- 21. Borders**
- 22. Style sheets**
- 23. Text Wrap and Repel**
- 24. Inserting Page Number**
- 25. Inserting Inline Pictures**
- 26. Inserting Tables**
- 27. Importing unformatted and preformatted Text**
- 28. Exporting Text**
- 29. Find / Replace**